

FY25 IU Cinema Rental Fees

NON-COMMUNITY GROUP; BUSINESS; IU UNIT, CENTER, OR DEPARTMENT				COMMUNITY MEMBER OR GROUP*			IU STUDENT GROUP			ALL GROUPS
REQUIRED FEES										
Category	Cost	Cost Details	Overage Fees	Cost	Cost Type	Overage Fees	Cost	Cost Type	Overage Fees	Notes
Space	\$ 150.00	per hour up to 5 hours	\$100 per hour every hour after 5	\$ 150.00	per hour up to 5 hours	\$100 per hour every hour after 5	\$ 100.00	per hour up to 5 hours	\$75 per hour every hour after 5	Space rental includes the Cinema upper lobby, auditorium, and lower lobby
Screening Fees	Variable									Film rental fees may apply depending on the details of your event. The applicability of screening fees is determined by the Cinema.
Front of House/ Guest Services	\$ 18.00	per hour per Front of House staff member		\$ 18.00	per hour per Front of House staff member		\$ 18.00	per hour per Front of House staff member		Events with 1-50 people can be managed by 1 Front of house staff member; events with 51-100 people require 2 Front of House Staff member. If you anticipate over 100 people, please contact your Cinema contact to determine how many additional Front of House staff may be required.
Ticketing Services	\$ 80.00	ticketing fees		\$ 80.00	ticketing fees		\$ 80.00	ticketing fees		Ticketing services are only applicable to rentals with public screenings.
Ticketing Labor	\$ 13.00	per ticketing clerk per hour		\$ 13.00	per ticketing clerk per hour		\$ 13.00	per ticketing clerk per hour		Ticketing labor is only applicable to rentals with public screenings.
Media management	\$ 38.50	flat fee		Media management	\$ 38.50	flat fee	Media management	\$ 38.50	flat fee	Print traffic management, testing, and materials quality control for presentation.
Projectionist	\$ 19.25	per hour per projectionist		\$ 19.25	per hour per projectionist		\$ 19.25	per hour per projectionist		Projectionist are required if <i>anything</i> (film, slides, etc.) will be projected on the screen or played over the sound system. Screening 35mm or 16mm celluloid film requires two projectionists.

OPTIONAL SERVICES

Category	Cost	Cost Details	Overage Fees	Cost	Cost Details	Overage Fees	Cost	Cost Details	Overage Fees	Notes
Event Material Creation	\$ 125.00	for up to 6 hours work	\$25 per hour for each hour after 6	\$ 125.00	for up to 6 hours work	\$25 per hour for each hour after 6	\$ 125.00	for up to 6 hours work	\$25 per hour for each hour after 6	includes posters, programs, social media collateral - other design collateral can be requested
Synchronous Zoom Guest Hosting	\$ 150.00	flat fee		\$ 150.00	flat fee		\$ 150.00	flat fee		includes rehearsal, guest and partner management, Zoom management and tech support.

*Community groups who hold legal non-profit status and have general operating budgets of less than \$499,999.99 per year are eligible for discounted rental rates.